

Systemic Lupus Erythematosus Grant FY16-17 Program/Fiscal Frequently Asked Questions

You may email Commission Program Staff at: Reina.Sims@mih.ohio.gov or Fiscal Staff at: Venita.O'Bannon@mih.ohio.gov if additional information is needed. Revised 4/2/15

Program:

- 1. Who is eligible to apply for this grant program?**
 - Public or private organizations which have a 501(c)(3) designation at the time of application. Applicant agencies can partner with community based agencies, that do not hold a 501(c)(3) designation, to provide lupus services in target communities.
 - Health Departments are eligible to apply.
 - An agency who demonstrates at least 20% of project funds are received from sources other than grants awarded by the Commission on Minority Health.
 - Providers who serve in close-proximity to economically disadvantaged minority communities or who include economically disadvantaged communities in their service area.
- 2. What is a 501(c)(3)?**
 - An agency's federal tax-exempt status for private and private nonprofit agencies.
 - [http://www.irs.gov/Charities-&-Non-Profits/Charitable-Organizations/Exemption-Requirements-Section-501\(c\)\(3\)-Organizations](http://www.irs.gov/Charities-&-Non-Profits/Charitable-Organizations/Exemption-Requirements-Section-501(c)(3)-Organizations)
- 3. What is the deadline for submitting the 2016 Lupus Grant Request for Proposal?**
 - All applications must be received in our offices by 5:00 p.m., April 6, 2015. Any application or supporting documentation received after that date and time will be returned without review.
- 4. Can my application be postmarked?**
 - No, applications are due **in** the Commission office on or before 5:00 p.m., April 6, 2015.
- 5. I am submitting the application on behalf of my church. Who do I list as the Executive Director?**
 - The church's Senior Pastor.
- 6. Why do we need to collect demographic information?**
 - Provides data regarding how the health of various minority populations are impacted more or less than others based on race/ethnicity, income, educational attainment, access to quality health care, etc.
- 7. Who is responsible for collecting the demographic information?**
 - The applicant agency. It is the applicant agency's responsibility to work closely with health care providers that will be providing lupus support groups and community education. The applicant agency must ensure providers are collecting demographic data on a data collection forms.

8. **We would like to provide refreshments. Is this an allowable cost?**
 - No. Per the Governor's Executive Order 2007-09S, "refreshments" are not reimbursable under this grant. The agency may accept donations that will cover the cost of refreshments.
9. **If awarded, can our minority health month events take place in another month?**
 - No. All events must occur during April FY 2016 and April of FY 2017 of each year.
10. **If funded, can our minority health month events occur on the same date?**
 - No. All events must occur on two separate days.
11. **What does "free and open to the public" mean?**
 - Commission funds come from public tax dollars. Therefore, all events must be free of charge and open to the public.
12. **Can we obtain a copy of the PowerPoint from the Technical Assistance Session?**
 - Yes. The PowerPoint of the webinar is available on our website at www.mih.ohio.gov, under the Grant Opportunities tab, within the Biennial Grants section.
13. **What about "faith-based" organizations?**
 - Faith based organizations that are 501(C)(3) are eligible to apply for funding.
14. **Will this grant program be offered again?**
 - Pending availability of funds, the next open round of the Systemic Lupus Erythematosus RFP will be released in FY18.
15. **Does the Commission have other grant programs that might serve similar concepts?**
 - For additional Commission funding opportunities, please visit the "Grant Opportunities" page on our website at www.mih.ohio.gov.

Fiscal:

1. **Is there a maximum funding amount that an agency can apply for?**
 - The maximum amount an agency may apply for is \$14,000 per fiscal year.
2. **Do I have to resubmit the W-9 or vendor forms if I have previously received Commission funding?**
 - You will only have to resubmit the W-9 or Vendor Registration Form if your agency information has changed.
3. **What is the mileage reimbursement rate for an agency vehicle in the State of Ohio?**
 - The mileage reimbursement rate for the State of Ohio is \$.52.
 - Please note - The grant will reimburse for:
 - Mileage reimbursement for agency staff. Staff mileage may be charged under the Administrative portion of the grant only. For example: Mileage for SLE grantees to attend the 2016 MHM event in Columbus, Ohio.

4. **Can the 20% match be in-kind contributions?**

- As per the FY 16-17 Demonstration RFP, the 20% of applicant funds that must be from sources other than the Commission should not be considered as only cash match funds. Applicant agencies must document, "...that at least twenty percent of applicant funds and/or resources are received from sources other than grants awarded by the Commission on Minority Health." Those funds or resources are allowed to be in-kind. However, you must document and value the amount in budget forms and in the budget narrative.