

## Final Report Format Outline

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**GRANT PROGRAM:**

**GRANTEE ORGANIZATION:**

**LOCATION:**

**AWARD AMOUNT RECEIVED:** (Over the 2 Year Period)

**PERIOD OF PERFORMANCE:**

**TARGET POPULATION:**

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**I. INTRODUCTION/PURPOSE:**

- *Describe the project and its purpose. Identify the interventions provided and the population(s) served and target area(s). Please include a list of the project objectives.*



**INTRODUCTION/PURPOSE Response Continued 2 of 4**





**II. INTENDED OUTCOMES:**

- Discuss *the intended outcomes of your project*

**III. INTERVENTION:**

- Discuss *the proposed intervention/activities of the project.*

**IV. EVALUATION METHOD:**

- *Discuss the logic model, data and evaluation methods used to evaluate your project and the results of the evaluation.*

**V. PROJECT RESULTS:**

- *Discuss the results of the project. Also, discuss how the project addressed the OCMH's expectations. Provide data to support the results of the proposed activities.*

**VI. EMERGING EVIDENCE OF INTERVENTION EFFECTIVENESS:**

- *Discuss any emerging evidence of the intervention and its effectiveness. As a result of the intervention how did it affect the targeted population?*

- *What are the implications for replication of your program outcomes in other communities? What major internal policy changes occurred within your organization that supports health disparity elimination?*

- *What programs/trainings have been adopted that support increase awareness of health disparities? What funding initiatives have had a disparities focus?*

**VII. RECOMMENDATIONS/LESSONS LEARNED:**

- *Discussion any recommendations you would make as a result of the project and lessons learned.*

**VIII. SUSTAINABILITY PLAN:**

- *Discuss current and future plans to sustain project activities/efforts.*

- *What are the implications for replication of your program outcomes in other communities?*

- *What major internal policy changes occurred within your organization that support health disparity elimination?*

- *What programs/trainings have been adopted that support increase awareness of health disparities?*

- *What funding initiatives have had a disparities focus?*

**IX. SUCCESS STORY:**

- *Discuss the Public Health Problem/Issue, Intervention, Impact of your program (See attached example).*

**X. POLICY IMPLICATIONS:**

- *What are the policy implications (Local & State) of your program results?*

- *What roles can the State play in regards to those policy implications?*

- *What strategies have you used to educate policy makers and the community regarding your program impact?*

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**REEP Evaluator**

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**Project Director**