

# Demonstration Grant FY16-17 Program/Fiscal Frequently Asked Questions

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You may email Commission Program Staff at: [Reina.Sims@mih.ohio.gov](mailto:Reina.Sims@mih.ohio.gov) or Fiscal Staff at: [Venita.OBannon@mih.ohio.gov](mailto:Venita.OBannon@mih.ohio.gov) if additional information is needed.

## Program:

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1. **Who is eligible to apply for this grant program?**
  - Public or private organizations which have a 501(c)(3) designation at the time of application.
  - An agency who demonstrates at least 20% of project funds are received from sources other than grants awarded by the Commission on Minority Health.
  - Providers who serve in close-proximity to economically disadvantaged minority communities or who include economically disadvantaged communities in their service area.
2. **What is a 501(c)(3)?**
  - An agency's federal tax-exempt status for private and private nonprofit agencies.
  - [http://www.irs.gov/Charities-&-Non-Profits/Charitable-Organizations/Exemption-Requirements-Section-501\(c\)\(3\)-Organizations](http://www.irs.gov/Charities-&-Non-Profits/Charitable-Organizations/Exemption-Requirements-Section-501(c)(3)-Organizations)
3. **What is the deadline for submitting the 2016 Demonstration Grant Request for Proposal?**
  - All applications must be received in our offices by 5:00 p.m., January 30, 2015. Any application or supporting documentation received after that date and time will be returned without review.
4. **Can my application be postmarked?**
  - No, applications are due **in** the Commission office on or before 5:00 p.m., January 30, 2015.
5. **I am submitting the application on behalf of my church. Who do I list as the Executive Director?**
  - The church's Senior Pastor.
6. **Can you explain the phrase "medically and technically accurate"?**
  - If your agency proposes to provide health screenings, but does not have the internal capacity or appropriate personnel, you will need to contract with healthcare agency and/or licensed professional that has the knowledge and expertise to provide such services.
7. **Why do we need to collect demographic information for health screenings?**
  - Accounts for the number of individuals screened
  - Provides data regarding how the health of various minority populations are impacted more or less than others based on race/ethnicity, income, educational attainment, access to quality health care, etc.
  - Allows for follow up with participants who have abnormal screening results

8. **Who is responsible for collecting the demographic information?**
  - The applicant agency. It is the applicant agency's responsibility to work closely with health care providers that will be providing health screenings. The applicant agency must ensure providers are collecting demographic data on a data collection forms.
9. **We would like to provide refreshments. Is this an allowable cost?**
  - No. Per the Governor's Executive Order 2007-09S, "refreshments" are not reimbursable under this grant. The agency may accept donations that will cover the cost of refreshments.
10. **If awarded, can our minority health month events take place in another month?**
  - No. All events must occur during April FY 2016 and April of FY 2017 of each year.
14. **If funded, can our minority health month events occur on the same date?**
  - No. All events must occur on two separate days.
21. **What does "free and open to the public" mean?**
  - Commission funds come from public tax dollars. Therefore, all events must be free of charge and open to the public.
22. **Can we obtain a copy of the PowerPoint from the Technical Assistance Session?**
  - Yes. The PowerPoint of the webinar is available on our website at [www.mih.ohio.gov](http://www.mih.ohio.gov), under the Grant Opportunities tab, within the Biennial Grants section.
23. **What about "faith-based" organizations?**
  - Faith based organizations that are 501(C)(3) are eligible to apply for funding,

**Fiscal:**

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1. **Is there a maximum funding amount that an agency can apply for?**
  - The maximum amount an agency may apply for is \$70,000 per fiscal year.
2. **Can a speaker's honorarium be paid with a gift card?**
  - No. The agency must follow your internal policies and procedures for paying a vendor and/or contractors.
3. **Can we charge a rental fee if an event is conducted at our agency?**
  - No. The Commission will not reimburse for rental of an agency's own space.
4. **What is a cost per unit?**
  - The cost per unit provides the actual costs of an item multiplied by the number of items purchased. (Example: 10 pencils x \$.10 = \$1.00)
5. **Do I have to resubmit the W-9 or vendor forms if I have previously received Commission funding?**
  - You will only have to resubmit the W-9 or Vendor Registration Form if your agency information has changed.

6. **I work for an agency that has received a previous grant from the Commission. Upon review of the RFP, the Vendor Document in the application states that, “The following form must be submitted ONLY if you have never received Commission funding.” Is that just for the Vendor Document information or all of the forms?**
  - This statement refers to the Vendor Document only.
  
7. **What is the mileage reimbursement rate for an agency vehicle in the State of Ohio?**
  - The mileage reimbursement rate for the State of Ohio is \$.52.